

## **BUREAU OF LAND MANAGEMENT**

### **CHARTER FOR THE PRESERVATION BOARD**

The Preservation Board is established to assist the Directorate, the State Directors, and Field Office managers in meeting their responsibilities under the National Historic Preservation Act. The Board serves in a professional staff function, assuring that Bureauwide quality standards are observed and maintained, and recommending adjustments in policy, procedures, and practice when needed. The Board coordinates with the Advisory Council on Historic Preservation (Council), the National Conference of State Historic Preservation Officers (NCSHPO), and individual State Historic Preservation Officers (SHPO), and responds to inquiries from the public, according to provisions of the National Programmatic Agreement, dated March 26, 1997, executed by the Director, the Chairman of the Council, and the President of the National Conference of SHPO's.

This Charter will be reviewed during the third quarter 1999, in conjunction with the scheduled review of the National Programmatic Agreement's implementation, and afterward will continue to be reviewed on the same schedule as reviews of the National Programmatic Agreement.

#### **I. Membership**

##### A. Ex officio members:

1. The BLM's Preservation Officer, designated under Section 110(c) of the National Historic Preservation Act (Chair)
2. A professionally qualified Deputy Preservation Officer representing each State Director (State Office Cultural Heritage Program Lead)

##### B. Rotating-term members, recommended by the Board and appointed by the Director:

1. An Associate State Director (two-year term)
2. Two Field Office managers (two-year term)
3. A Field Office Cultural Heritage staff specialist (one-year term)
4. Additional line or staff manager(s) as appropriate (two-year term)

#### **II. Roles**

The Preservation Board's roles are:

To perform primary staff work and make recommendations to the Director and State Directors concerning --

- historic preservation policy and procedures
- bureauwide program consistency
- training

- certification and decertification of Field Offices
- monitoring of Field Offices' historic preservation activities, and
- responses to public inquiries;

To confer regularly with the NCSHPO and the Council and with parties who have identified themselves to the Board as interested parties, including SHPO's, Tribal Preservation Officers (TPO's), trade and professional associations, and authorized users of the public lands --

- to promote consistency with State, regional, and national historic preservation practice, and
- to identify recurrent problems or concerns.

### **III. Scope and Responsibilities**

The scope of the Preservation Board's staff and advisory functions is consistent with the scope of responsibilities that come to the Director (as "head of [a] Federal agency") under the National Historic Preservation Act, whether those responsibilities are met at Field Office, State, inter-State, or Bureauwide levels. Where they bear on the BLM's capability to meet the Director's legal responsibilities, funding, staffing, and other budgetary aspects of program management may be included in the Board's advisory scope.

#### **A. Bureauwide Historic Preservation Policy and Procedures**

The Preservation Board will review and make recommendations to the Directorate on Manual Sections, Manual Handbooks, and temporary directives addressing historic preservation.

#### **B. Bureauwide Historic Preservation Practice**

The Preservation Board will monitor Field Office performance under Bureauwide historic preservation policy and procedures and State-level protocols developed with SHPO's, and will recommend adjustments where needed to correct problems.

### **IV. Board Support and Ad-hoc Board Assignments**

The Preservation Board may call on the host office for space, normally available equipment, and clerical or other staff support needed to facilitate its meetings. The Cultural Heritage, Wilderness, Special Areas and Paleontology Group in the Washington Office will maintain file copies of Board reports and recommendations.

The Preservation Board may identify special ad-hoc advisors or advisory teams to

provide technical support, subject to assignment by the responsible manager(s).



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**REVISION**

The following changes revise the Preservation Board charter of October 1, 1997.

**From Section I, Membership, remove the existing paragraph B:**

B. Rotating-term members, recommended by the Board and appointed by the Director:

1. An Associate State Director (two-year term)
2. Two Field Office managers (two-year term)
3. A Field Office Cultural Heritage staff specialist (one-year term)
4. Additional line or staff manager(s) as appropriate (two-year term)

**and replace with a new paragraph B:**

B. Rotating-term members with overlapping terms of 2 years each, recommended by the Board and appointed by the Director:

1. Four line managers representing the tiers of the Field organization
2. Two Field Office cultural heritage staff specialists

Recommended:

/s/ John G Douglas

11/15/99

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Preservation Officer on behalf of the  
Preservation Board

\_\_\_\_\_  
Date

Approved:

/s/ Tom Fry

12/1/99

\_\_\_\_\_  
Director

\_\_\_\_\_  
Date